2016 Annual General Meeting

DISASTER RECOVERY
INFORMATION EXCHANGE
CENTRAL REGION

FORT GIBRALTAR
OCTOBER 20, 2016
2016 AGM Agenda

- Call to Order
- Constitution of Meeting, Quorum
- Acceptance of 2015 AGM Minutes
- Reports
  - President’s Report
  - Treasurer’s Report
  - Membership Report
  - Program and Professional Development Report
  - Sponsorship and Partnership Report
  - Website Report
- Election of the 2017 Executive Team
- General Discussion
- Adjournment
Constitution of Meeting

Quorum:

“4.5 Quorum
a. At any meeting of DRIE Central members, a quorum shall consist of no less than twenty percent (20%) of all members in good standing and qualified to vote.”  20% of 57  = 11
Acceptance of 2015 AGM Minutes

- Motion to Accept the 2015 Annual General Meeting Minutes
Executive 2016

- **President:** Marc Sheridan
- **Vice President:** Angela Epp
- **Treasurer:** Susan Lee
- **Programs:** Vacant
- **Membership:** Kyle Gmiterek
- **Website:** Joe Krupnik
- **Secretary:** Mara Sattler
- **Sponsorship and Partnership:** Kenton Friesen
DRIE Central Governance
● Continue to monitor governance issues and identify areas for improvement

DRIE International Cross Chapter Meetings
● Continued participation
● National Sponsorship Program proposal coming soon

ADES Advisory Committee
● Continued participation

Funding Proposal
● Applied for funding from the Government of Canada
Treasurer’s Report

2015 Financial Statement
Revenue: $8608.13
Expenses: $9189.87
Net (Loss): $581.74
Balance (year-end): $4481.11

2016 Budget
Revenue: $10,500.00
Expenses: $11,035.00
Net (Loss): $535.00
Balance (Sept 30, 2016): $5230.90
Treasurer’s Report

Request for 2 member volunteers to participate in the annual financial review

Motion:

Approve the Members to participate in the financial review
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<tr>
<th>Year</th>
<th>2016</th>
<th>2015</th>
<th>2014</th>
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• We will be working on improving the membership and event registration process in 2017

• 2017 Membership Registration will open early in the new year – watch your email.

• Please invite colleagues / friends to join DRIE Central.
Proposed Amendments

- There are no proposed amendments
- By-laws will be reviewed in 2017
2016 Program and Professional Development Committee:

- Mara Sattler
- Carol McDonald
- Susan Lee
- Marc Sheridan
- Lisa Gilmour

Seeking new committee members for 2016
To learn more please contact DRIE!
1. Speaker luncheons held in 2016:

   - March: Downtown Biz Safety Department
   - May – Natalie Hassell – Environment Canada – Severe Weather Preparedness
   - June - Mapping Disasters - Geographical Information Systems in MB
   - September – Syrian Refugee Panel Presentation

2. Conference/Workshop (2016) planning
2017 Programs

Looking ahead….

- Dates to be announced soon
- Looking for new committee members
- May be moving to three afternoon sessions format instead of a conference
2015 / 2016 Sponsors

1. Gold
   • No Sponsor

2. Silver
   • Manitoba Public Insurance (MPI)
   • DRI Canada

3. Bronze
   • Business Continuity Institute (BCI) Canada Chapter

4. In-Kind
   • MDG Consulting, MTS, Government of Manitoba, Winnipeg Police Service (WPS), Public Health Agency of Canada (PHAC), Investors Group

5. Event Based
   • Fusion Risk Management
Sponsorship Strategy Mission:
- To cultivate, nurture, and maintain long-term relationships with sponsors that provide exceptional value to both the sponsor and DRIE Central members.

Sponsorship Strategy Objectives:
- Maintain a sponsorship framework that is flexible to the needs and requirements of the sponsor organizations.
- Develop and sustain long-term relationships with sponsor organizations through regular contact / liaison.
- Ensure sponsors realize the ongoing benefits to their organizations associated with a sustained sponsorship of DRIE Central.
- Ensure sponsors maximize the benefits they receive associated with the level of sponsorship they contribute to DRIE Central.
- Maintain a sponsorship base that off-sets the costs of providing services to the DRIE Central membership.
- Coordinate with DRIE Central Programs and Partnership directors to maximize any potential sponsorship relation and to keep current sponsors informed of current activities.
Partnership Report

- Partnerships are forming with the following:

  - ASIS International
  - ISACA Winnipeg Chapter
  - CIPS
  - RIMS Manitoba Chapter
  - MBSPF
  - Cyber Defence Challenge
  - itSMF Canada
  - The Institute of Internal Auditors
● Brandon University
  – Applied Disaster and Emergency Studies (ADES)
    • External Advisory Committee
    • http://www.brandonu.ca/ades/
2016 Director: Joe Krupnik

About our web presence:

- DRIE Central site, driecentral.org, is hosted and registered with Internic.ca which also provides our email re-directions

- Event Registrations and memberships are managed though links to beanstream.com

- We are on Linkedin, link to this is found on our main page
To Maximize value for our membership, Website costs are kept to a minimum by keeping basic design simple and doing our own updates.

We’ve listened to you feedback and submitted for PSC funding for site upgrade and some AV equipment.

We were just notified of funding approval and are finalizing details on an upgrade which includes both official languages.
• As part of our hosting package, Internic provides site statistics
• The following pages are our 2016 site statistics for driecentral.org
Webpage Report

History of visitors through 2016, show our site is consistently visited.

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2016 Top Visitors are primarily from USA and Canada, but also Germany, Poland and others as listed.
Page Visits:
DRIE Central Home page is the most visited, followed by current events

Most utilized files:
BIA forms spreadsheet, 2008-Z1600 presentation and BIA instructions
Past Events:
One of the most utilized files are from past events, BIA forms spreadsheet is from the 2007 Workshop

2007 Workshop and Conference

- Business Impact Analysis Workshop facilitated by Chuck Lovallo, DRI Canada - Thursday, October 18, 2007
  - Workshop Overview (PDF, 29KB)
  - BIA Workshop Presentation (PDF, 58KB)
  - BIA Data Collection Forms (MS Excel, 70KB)
  - BIA Instructions (PDF, 78KB)
  - Why a Business Continuity Professional? (PDF, 292KB)

- AGM and Conference - Friday, October 19, 2007
  - Annual General Meeting Presentation (PDF, 252KB)
  - 2007 AGM Meeting Minutes
  - Conference Theme - FLOOD OF THE CENTURY, 10 YEARS AFTER Conference Brochure (PDF, 601KB)
Other activities and research: We’ve been looking at possibilities and requirements of event webcasts or audio-casts.

Help is welcome! Coaching Available. Anyone interested in helping out with the web page or has references we can look at for hosting or administration please contact Joe Krupnik or any of the DRIE Central Board.
Questions?
Election of 2017 Board of Directors

Executive Officers:
President: Marc Sheridan
Vice President: Kenton Friesen
Treasurer: Susan Lee
Secretary: Mara Sattler

Directors:
Ron Andrews, Sponsorship, Outreach and Partnership
Jodi MacDonald, Membership
Lisa Gilmour, Programs and Professional Development
Joe Krupnik, Website

Motion:
Approve the Executive Officers and Directors
General Discussion

• Please raise any issues or matters for public discussion
• Additionally, please feel welcome to approach any member of the Executive with a private issue, and they will in turn raise it with the Executive Committee
Adjournment

• A motion from the floor is required to adjourn the 2016 Annual General Meeting