Annual General Meeting

October 19, 2007
Canad Inn Club Regent
Winnipeg, Manitoba
Message of Thanks to Sponsors

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MTS

SILVER SPONSOR(s)

allstream.

Manitoba Hydro

BRONZE SPONSOR(s)

IBM

DRI CANADA

Manitoba Public Insurance

PriceWaterhouseCoopers
AGM Agenda

- Opening Remarks and Introductions
- Constitution of Meeting
- Reports:
  - President’s Report
  - Treasurer’s Report
  - Membership Report
  - Program Report
  - Education and Research Report
  - Nomination Report
- Motions From the Floor
- 2007 / 2008 Events Schedule
- Questions and Answers
- Motion to terminate meeting
2006 / 2007

- President: Kenton Friesen
- Vice President: Vacant (note: Jan Wolynski)
- Past President: Steve Herbster
- Treasurer: Vacant (note: David Hooper)
- Secretary: Lori O’Brien
- Membership: Leslie Reeves
- Research & Edu.: Brock Holowachuk
- Special Programs: Joe Krupnik
- Web Site: Heather Sorko
Constitution of Meeting

- Acceptance of minutes from 2006 / 07 Annual General Meeting
  - Distributed via email.

- Amendments to the By-Laws
  - Distributed via email.
President’s Report

● Communication
  - Membership Updates

● Partnerships / Collaborations
  - Disaster Recovery Institute (DRI) Canada
  - MaRIMS
  - ISACA
  - Association of Manitoba Municipalities
  - Public Health Agency of Canada – BCP Week

● DRIE Chapter President’s Meetings
Available information:
- All memberships for 2006 / 07 paid in full
- All sponsorships for 2006 / 07 paid in full
- Bank balance $10,542.41, as of June 2008

Full financial statements to be prepared.

Motion: Financial Statements
- To be distributed to membership before Winter Session, at which there will be a vote
Membership Report

- 2000/01  92 members
- 2001/02  99 members
- 2002/03  70 members
- 2003/04  89 members
- 2004/05  71 members
- 2005/06  63 members
- 2006/07  79 members
- 2007/08  47 members (as of October 18, 2007)
  - Members not renewing to date: 41
  - Number of new members: 11
Program Report

● Conference
  – October 18, 2006 – Annual General Meeting followed by Annual one-day Conference (62 registered)

● Sessions
  – Winter – February 8, 2007
    • Joe Krupnik, MTS Allstream – Interac Outage - Observation from a BCP Perspective
    • (13 attended / 25 registered)
  – Spring – April 13, 2007
    • Gord Novoselink, MTS Allstream – Title: A BCP Tale: From theory to practice
    • (27 attended / 29 registered)
  – Summer – June 8, 2007
    • Kenton Friesen, University of Manitoba – U of M Emergency Management – How does BCP fit in?
    • (18 attended / 18 registered)
Education and Research Report

- **Newsletter**
  - Two are planned for 2007 / 08

- **Web Site Survey**
  - 16 surveys have been submitted
# Survey Summary

## Biggest attraction

<table>
<thead>
<tr>
<th>Activity</th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lunch Sessions</td>
<td>10</td>
<td>25.0%</td>
</tr>
<tr>
<td>Annual Conference</td>
<td>12</td>
<td>30.0%</td>
</tr>
<tr>
<td>General Meeting</td>
<td>1</td>
<td>2.5%</td>
</tr>
<tr>
<td>Networking Opportunity</td>
<td>11</td>
<td>27.5%</td>
</tr>
<tr>
<td>Professional Education</td>
<td>6</td>
<td>15.0%</td>
</tr>
</tbody>
</table>

## Work focus

<table>
<thead>
<tr>
<th>Focus</th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business continuity planning</td>
<td>4</td>
<td>22.2%</td>
</tr>
<tr>
<td>Emergency management</td>
<td>1</td>
<td>5.6%</td>
</tr>
<tr>
<td>Risk management</td>
<td>3</td>
<td>16.7%</td>
</tr>
<tr>
<td>Combination of three</td>
<td>6</td>
<td>33.3%</td>
</tr>
<tr>
<td>None/add ons</td>
<td>4</td>
<td>22.2%</td>
</tr>
</tbody>
</table>
### Survey Summary

#### Different types of session

<table>
<thead>
<tr>
<th>Session Type</th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>4</td>
<td>17.4%</td>
</tr>
<tr>
<td>More lunch sessions</td>
<td>9</td>
<td>39.1%</td>
</tr>
<tr>
<td>Discussion forums</td>
<td>10</td>
<td>43.5%</td>
</tr>
<tr>
<td>Total</td>
<td>23</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

#### Increase interest and participation

<table>
<thead>
<tr>
<th>Session Type</th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>More training sessions</td>
<td>5</td>
<td>10.4%</td>
</tr>
<tr>
<td>BCP events and lessons learned</td>
<td>11</td>
<td>22.9%</td>
</tr>
<tr>
<td>Emerging issues</td>
<td>16</td>
<td>33.3%</td>
</tr>
<tr>
<td>BCP basics</td>
<td>1</td>
<td>2.1%</td>
</tr>
<tr>
<td>Advanced topics</td>
<td>7</td>
<td>14.6%</td>
</tr>
<tr>
<td>Local focus ahead of nat/internat</td>
<td>5</td>
<td>10.4%</td>
</tr>
<tr>
<td>Nat/Internat focus ahead of local</td>
<td>3</td>
<td>6.3%</td>
</tr>
<tr>
<td>Total</td>
<td>48</td>
<td>100.0%</td>
</tr>
</tbody>
</table>
Nomination Report

2007/08 Executive
- President: Brock Holowachuk
- Vice President: Joe Krupnik
- Past President: Kenton Friesen
- Treasurer: Paul Anderson
- Secretary: Lori O’Brennan
- Research & Edu.: Randy Hull
- Special Programs: Jeff Franz-Lien
- Web-site: Heather Sorko
Motions From the Floor

● **Student Membership**
  – Introduce a new membership for students
  – Accredited University or College (full or part time)
  – If working, must not be in a disaster related position
  – Nominal Charge - $15.00 for example

● **Membership Fees**
  – Increase or not increase (Current Fee is $50.00)
  – Discussion points:
    • Inflation
    • Self Valuation
2007 / 2008 Event Schedule

- **Sessions (Norwood Hotel)**
  - Winter – February 8, 2008
  - Spring – April 11, 2008
  - Summer – June 6, 2008

- **Workshop (Canad Inn Club Regent)**
  - October 16, 2008

- **Conference & AGM (Canad Inn Club Regent)**
  - October 17, 2008
Questions and Answers

Do you have an idea for a topic for a Session or the Conference?

– Forward your ideas to any member of the Executive.
Adjournment

- Motion: Terminate Annual General Meeting (AGM)
Annual General Meeting

October 19, 2007
Canad Inn Club Regent
Winnipeg, Manitoba